

Office of Undergraduate Admissions: Book Award

Mission Statement

The Office of Alumni Relations leads the university's efforts to strengthen and promote an invested alumni community that inspires lifelong loyalty and advances GW.

Volunteer Position Summary & Purpose

Starting with the 2018 calendar year, GW Undergraduate Admissions, in partnership with Alumni Relations, will be presenting nominated high school juniors with the GW Book Award. The GW Book Award recognizes students for their accomplishments in their school communities. We are incorporating alumni into the Book Award by finding ways for Alumni to present the award, either by physically presenting it at a high school's award ceremony, or by making a congratulatory phone call or writing/signing a congratulatory letter. Alumni will do so by region, so they will congratulate someone who lives near them locally.

Major Duties & Responsibilities

- Attend a high school's award ceremony and present the award to the student (this is preferred and will be the default option when feasible)
- Make a congratulatory phone call
- Write and/or sign a congratulatory letter

Desired Skills, Attributes, & Competencies

- Strong written and oral communications skills
- Strong interpersonal skills
- Ability to manage controversy with civility
- Ability to represent GW in a positive manner

Expectations & Reporting

Maggie Love in the Office of Undergraduate Admissions is the volunteer manager for the Book Award and will work closely with both alumni and high schools to ensure success of recognizing the high school juniors who win the award.



Office of Alumni Relations

Training

Training opportunities may exist throughout the course of the volunteer period.

Time Commitment

This will depend on which congratulatory method successfully occurs, but mostly like will only require an Alum to commit their time once to twice in the Spring, and for no more than an hour.

Annual Philanthropic Obligation

All GW Alumni Volunteers are expected to participate in annual giving at GW by making a gift at a level of individual comfort.

Staff Partnership

Maggie Love will always be the person who volunteers can contact if they are having trouble, want to share comments, or need questions answered.

Benefits

Alumni who volunteer with the Office of Undergraduate Admissions will have the opportunity to connect with prospective students and families and continue to build the GW legacy. These volunteer opportunities are great networking opportunities for alumni and will allow you to enhance your public speaking and relationship building skills.

Staff Contact

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